

State regulatory affairs director |

Full-time, exempt | Remote, unless DC/NoVA area

The Alliance for Pharmacy Compounding is seeking a poised, organized, pharmacy-trained professional to serve as our **State Regulatory Affairs Manager** – APC’s lead staff position for monitoring and helping respond to state legislative, regulatory, and board of pharmacy activity affecting pharmacy compounding, as well as manage member education offerings.

This is a role for someone who can **connect dots**. State policy does not arrive neatly packaged. A board agenda in one state, a draft regulation in another, a bill introduced quietly on a Friday afternoon, an enforcement trend, a question from a state pharmacy association – taken separately, each may look small. Taken together, they may signal something important for pharmacy compounding, patient access, or APC’s members. We need someone who can see those patterns early, think critically about what they mean, and help APC respond in a way that is timely, factual, strategic, and constructive.

About the role

The State Regulatory Affairs Manager will report to APC’s Chief Advocacy Officer and will serve as APC’s primary day-to-day staff lead for state-level monitoring and engagement. The position will track legislation, regulations, board of pharmacy meetings, rulemaking activity, enforcement trends, and other developments affecting pharmacy compounding across the country. The person will also administer APC’s member education programming.

This is **not a lobbying role**, though the manager will support APC’s state advocacy efforts, help prepare comments and testimony, assist with legislative proposals, and coordinate with state pharmacy associations, outside counsel, lobbyists, APC members, and other partners.

The successful candidate will help build and maintain APC’s 50-state early-warning system – one that allows the organization to identify emerging issues before they become urgent threats.

We are looking for someone who is

- **Self-motivated** – someone who does not need to be handed a daily checklist to know what needs attention.
- A **critical thinker** – someone who can read a bill, board agenda, or regulatory notice and ask, “What does this really mean? Who needs to know? What might happen next?”
- A **strong project manager** – someone able to juggle multiple states, deadlines, committees, member questions, legislative calendars, and follow-up items without losing the thread.
- A **clear writer and communicator** – someone who can summarize complicated policy issues quickly, accurately, and plainly for different audiences, including APC staff, members, regulators, legislators, state pharmacy associations, and volunteer leaders.
- A **credible presenter** – someone comfortable briefing committees, members, state partners, and external audiences on state policy issues affecting pharmacy compounding.

Key responsibilities

The manager will monitor state legislation, regulations, board of pharmacy activity, rulemaking dockets, enforcement trends, and other policy developments affecting pharmacy compounding. They will maintain tracking systems, prepare summaries and recommendations, identify emerging trends across states, and help keep APC's state-by-state policy resources current.

The role also includes helping develop constructive relationships with state boards of pharmacy, state pharmacy associations, legislators, regulatory staff, APC members, and other state-level partners. The manager will help prepare written comments, testimony, talking points, fact sheets, issue briefs, model language, member alerts, newsletter items, and briefing materials.

The position will also help oversee APC's Stateside Coalition and related state contact networks, recruit and brief APC member volunteers, coordinate state-level meetings and pharmacy tours, support grassroots communications, and serve as staff liaison to APC committees as assigned.

Required qualifications

- **A pharmacy degree is required.**
- Candidates should also have experience in state legislative, regulatory, agency, association, professional society, pharmacy, or healthcare public policy work. Experience with boards of pharmacy, state agencies, pharmacy associations, compounding, healthcare regulation, or association committee work is strongly preferred. Substantive knowledge of pharmacy compounding is certainly a plus.
- Excellent writing, editing, organizational, project-management, presentation, and relationship-building skills are essential.

Location

This position is **remote**, unless the successful candidate is located in **Washington, DC or Northern Virginia**, in which case a hybrid/in-person arrangement may be expected.

Why this role matters

APC is working to strengthen its state policy capacity at a moment when pharmacy compounding is facing heightened attention in legislatures, regulatory agencies, and boards of pharmacy across the country. This position will help APC become more proactive, better coordinated, and more effective in protecting lawful pharmacy compounding and preserving patient access to needed compounded medications.

For the right person, this is a chance to build something durable – a state regulatory affairs function that helps shape the future of pharmacy compounding policy.

Send a cover letter, resumé, and – if available – work samples as a single PDF (please) to info@a4pc.org no later than COB ET July 17, 2026.